

WORK SESSION MINUTES – WEDNESDAY, MARCH 2, 2022

STATE OF KANSAS)
) SS
CITY OF KANSAS CITY)

The Board of Public Utilities of Kansas City, Kansas (aka BPU, We, Us, Our) met in Work Session on Wednesday, March 2, 2022 at 5:00 P.M. The following Board Members were present: Mary Gonzales, President; Rose Mulvany Henry, Vice President; Thomas Groneman, Secretary; Robert L. Milan, Jeff Bryant, and David Haley.

Ms. Gonzales called the Board meeting to order at 5:00 P.M. She welcomed all that were listening to or viewing the meeting. She stated that the Board felt it was necessary to offer the use of technology for staff as well as for the general public. Members of the community who wished to speak to the Board during the public comment session must be logged in to the Zoom meeting through the internet using their browser or the Zoom application. Those wishing to offer comments during the public comments section could click on the raised hand feature at the bottom of the application or window or press Star 9 if connected by phone only. During the public comment section of the agenda, community members would be asked to provide their name and address and had five minutes to speak. As always, the public could also email or call the BPU with any concerns. The agenda and presentations could be found on the BPU website or if they were using Zoom they would appear on their screen. Ms. Gonzales introduced herself and the other Board Members along with the General Manager, and Legal Counsel.

Also present: William Johnson, General Manager; Angela Lawson, Deputy Chief Counsel; Lori Austin, Chief Financial Officer/Chief Administrative Officer; Johnetta Hinson, Executive Director Customer Service; Jeremy Ash, Executive Director Electric Operations; Jerin Purtee, Executive Director Electric Supply; Steve Green, Executive Director Water Operations; Dong Quach, Executive Director Electric Production; Maurice Moss, Executive Director Corporate Compliance; Jerry Sullivan, Chief Information Officer; Robert Kamp, IT Project Manager; Dennis Dumovich, Director Human Resources; Brian Laverack, Director of Network Operations; and, Patrice Townsend, Director Utility Services.

A tape of this meeting is on file at the Board of Public Utilities.

Ms. Gonzales called the meeting to order at 5:00 P.M.

Roll call was taken, all Board Members were present, Mr. Milan had stepped out during roll call but returned at 5:01 P.M.

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Item #3 – Approval of Agenda

A motion was made to approve the Agenda by Mr. Bryant, seconded by Ms. Mulvany Henry and unanimously carried.

Item #4 – Board Update/GM Update

Mr. Groneman reported on the Unified Government (UG) Standing Committee of Public Works and Safety meeting he had attended. Discussion in the meeting involved approval of the Mid-America Regional Council (MARC) grants which included approximately 15 projects they were wanting to move forward on. It was voted to send the top seven projects to the full commission. Mr. Groneman asked UG Director of Public Works, Mr. Jeff Fisher, to send him a copy of the list, which he would forward to Mr. Johnson.

Ms. Mulvany Henry reported that she had volunteered to sit on the UG Government Efficiency Committee.

Mr. Haley reported on pending legislation, that he had introduced, regarding the relationship to the charter for the UG and its ability to tax through our utility, Bill 477. He would report back at the next meeting. He would also request copies of the bill to pass along to the other Board members.

Ms. Angela Lawson, Deputy Chief Counsel, commented that discussion would need to be held in a Work Session.

Mr. Johnson said he asked staff to volunteer for the UG committees and that he had volunteered to sit on the Business and Economic Development Committee and the Efficiency Committee as well. He also said he would be reporting to the Board on his attendance at the American Public Power (APPA) CEO Roundtable and Legislative Rally conferences.

Item #5 – Audio/Video Streaming of Board Meetings

Mr. Jerry Sullivan, Chief Information Officer and Mr. Brian Laverack, Director of Network Operations, outlined and discussed options available in regards to providing Audio/Video streaming of Board meetings. (See attached PowerPoint.)

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Topics discussed included:

- The amount of storage that could be required to have the videos on the BPU website.
- Visitor/staff privacy if there was a camera pointed at the lectern during public comments.
- Issues that dealt with not knowing what someone was going to possibly say, for example, if a customer came in and said something negative and untrue about a staff member.
- Security concerns were expressed about the possibility of:
 - Someone being able to clip a portion of a discussion.
 - Security around audio/visual files once on the website.
 - Security during the recording of a session in progress.
 - Opening up to possible sabotage.
- Possibly having the public register a couple of days before the meeting if they wished to be included in the Public Comment section.
- Cost would be around \$11-12K for the board room. The first-floor conference room would also have to be equipped.
- Having someone formally request information versus making it openly available.
- Thorough discussion is necessary.
- The continued necessity of having written minutes along with the audio.

Ms. Gonzales suggested that the streaming topic should be addressed again at the next meeting as well as options for the Public Comment section.

Ms. Lawson also suggested the topic about the unknowns during the public comment section; the possibility of putting perimeters around public comments, time limits, and stopping them from making personal attacks.

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Mr. Johnson suggested that the agenda item regarding Audio/Video Streaming of Board Meetings be moved to the Regular Session. The Board agreed.

Item #6 – Adjourn

A motion was made to adjourn the Work Session at 5:56 P.M. by Mr. Bryant, seconded by Ms. Mulvany Henry and carried unanimously.

ATTEST:


Secretary

APPROVED:


President



Audio/Video Streaming of Board Meetings

Wednesday, March 2, 2022

**Work Session
Jerry Sullivan
Brian Laverack**



Topics

1. Current process (audio recording, minutes, presentations, BPU.com, etc.)
2. Options available



Current Process

1. **Before meeting:** Presentation filed on BPU.com web site.
2. **During meeting:** Audio and Presentation (Word / Power Point) recorded on Zoom.
3. **After meeting:** After Zoom audio is rendered, presentations sent to Admin staff for creating minutes. Minutes created, sent to Board members for review.
4. **At next meeting:** Approval is requested.

Assessment: Audio needs improvement, and video capability could enhance customer experience.

Streaming / Audio Options



(Details on following pages):



Option 1: Enhance *existing* audio quality and controls.



Option 2: Add *one camera* for video recording of Board Members in **one group** at the table.



Option 3: Add *two cameras* to capture the Board Members at the table as a group, and the speaker at the lectern.



Option 1

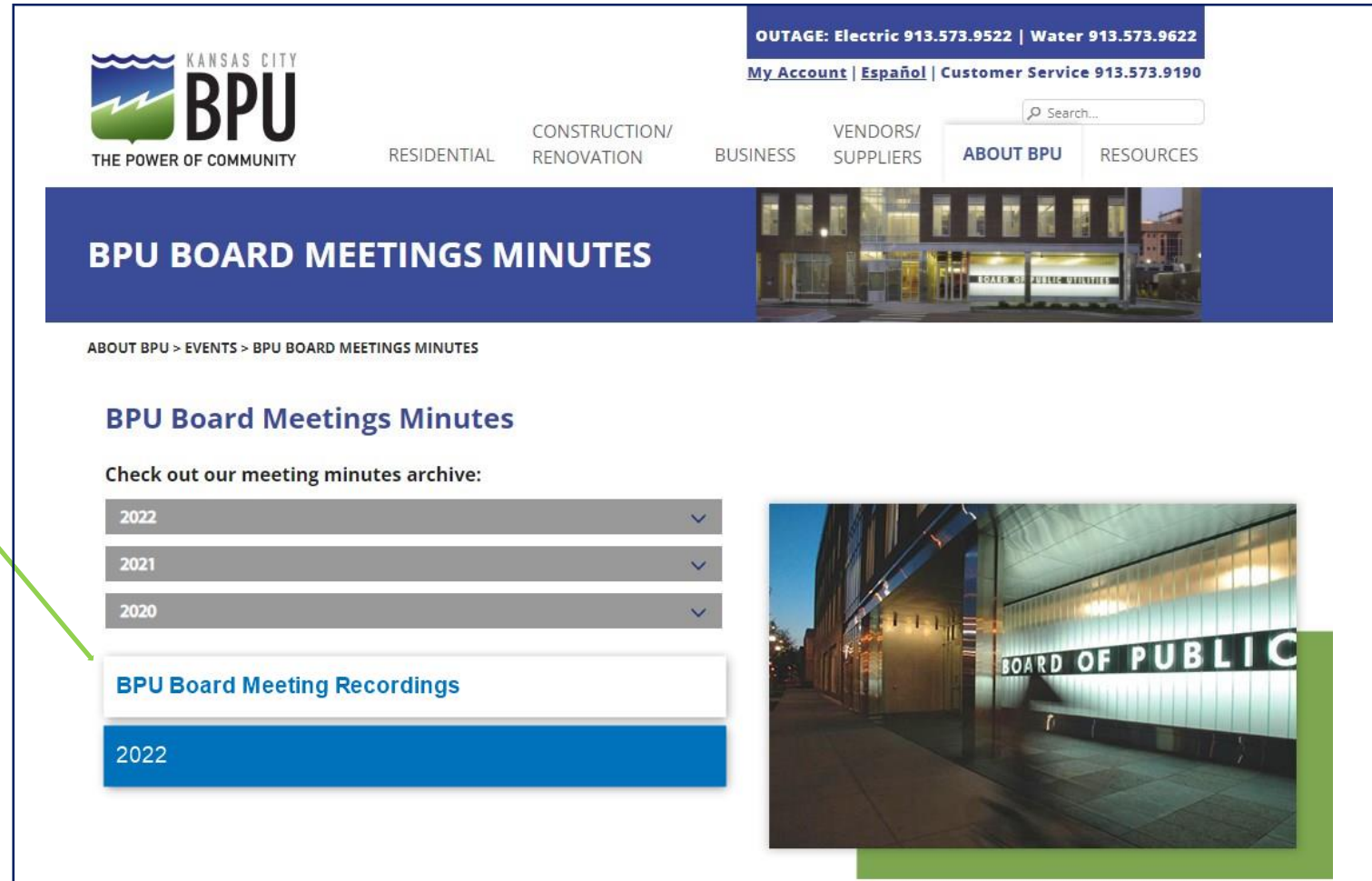
BPU Web Page

Highlights of Option 1

Post full audio recordings on BPU.com for community access

Includes:

- **Enhanced audio** quality in room in order to better pick up speakers within the meeting
- **Updated audio controls**



BPU BOARD MEETINGS MINUTES

ABOUT BPU > EVENTS > BPU BOARD MEETINGS MINUTES

BPU Board Meetings Minutes

Check out our meeting minutes archive:

- 2022
- 2021
- 2020

BPU Board Meeting Recordings

- 2022

BOARD OF PUBLIC



Option 2

- **Highlights of Option 2**

- Includes audio and controls updates from Option 1
- Mount a new camera on ceiling facing the board table
- Post full video recordings on BPU.com for community access



Option 2

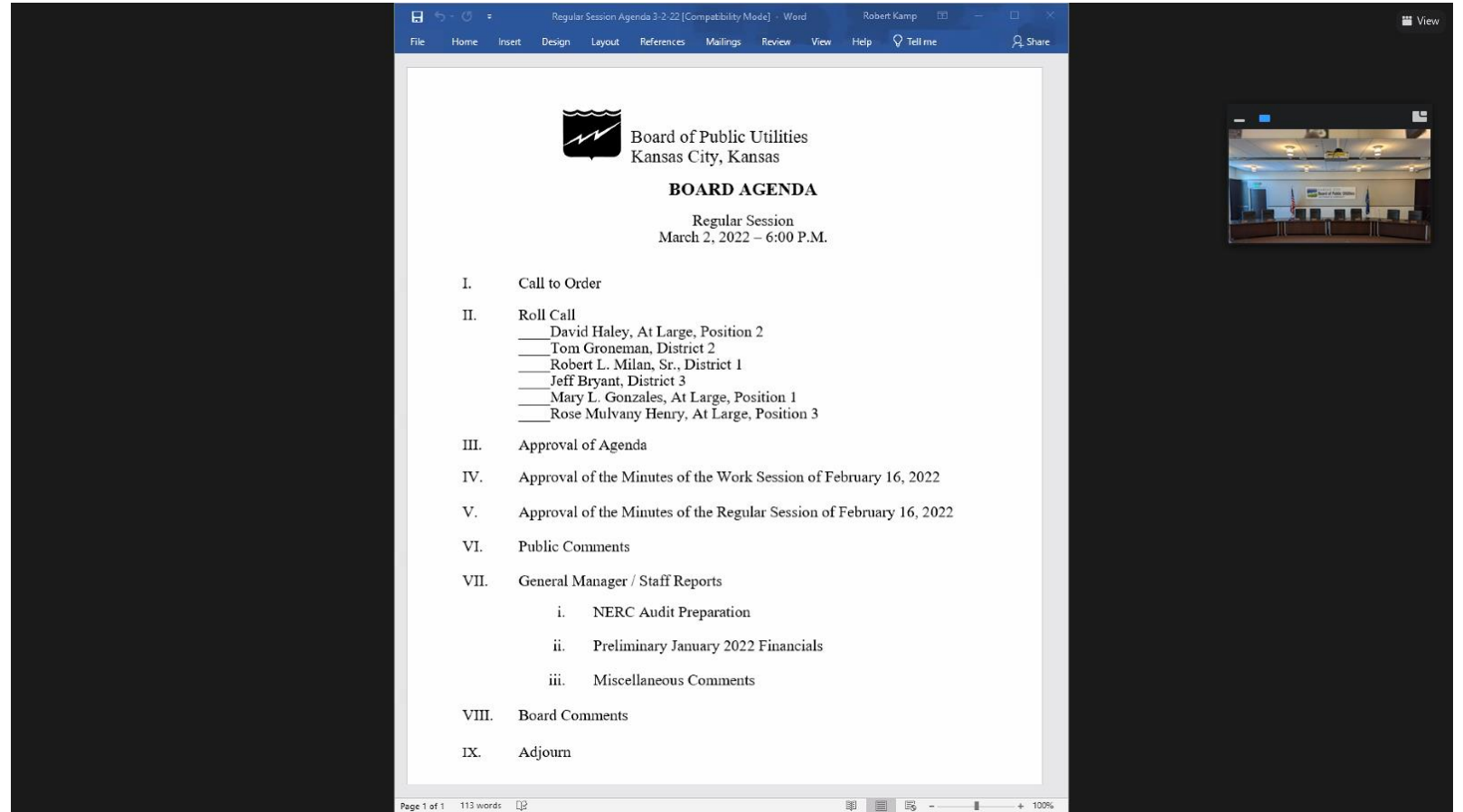




Option 2


- While sharing a presentation the video is minimized
- Video moves to top right corner

Note: Meeting facilitator controls how presented: either a full video or presentation with minimized video



Regular Session Agenda 3-2-22 [Compatibility Mode] - Word

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 Board of Public Utilities
Kansas City, Kansas

BOARD AGENDA
Regular Session
March 2, 2022 – 6:00 P.M.

I. Call to Order

II. Roll Call
____ David Haley, At Large, Position 2
____ Tom Groneman, District 2
____ Robert L. Milan, Sr., District 1
____ Jeff Bryant, District 3
____ Mary L. Gonzales, At Large, Position 1
____ Rose Mulvany Henry, At Large, Position 3

III. Approval of Agenda

IV. Approval of the Minutes of the Work Session of February 16, 2022

V. Approval of the Minutes of the Regular Session of February 16, 2022

VI. Public Comments

VII. General Manager / Staff Reports

 i. NERC Audit Preparation

 ii. Preliminary January 2022 Financials

 iii. Miscellaneous Comments

VIII. Board Comments

IX. Adjourn

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Option 3

- Option 3
 - Includes Option 1 + Option 2
 - Adds ceiling mounted camera facing the lectern
 - Post full video recordings on BPU.com for community access



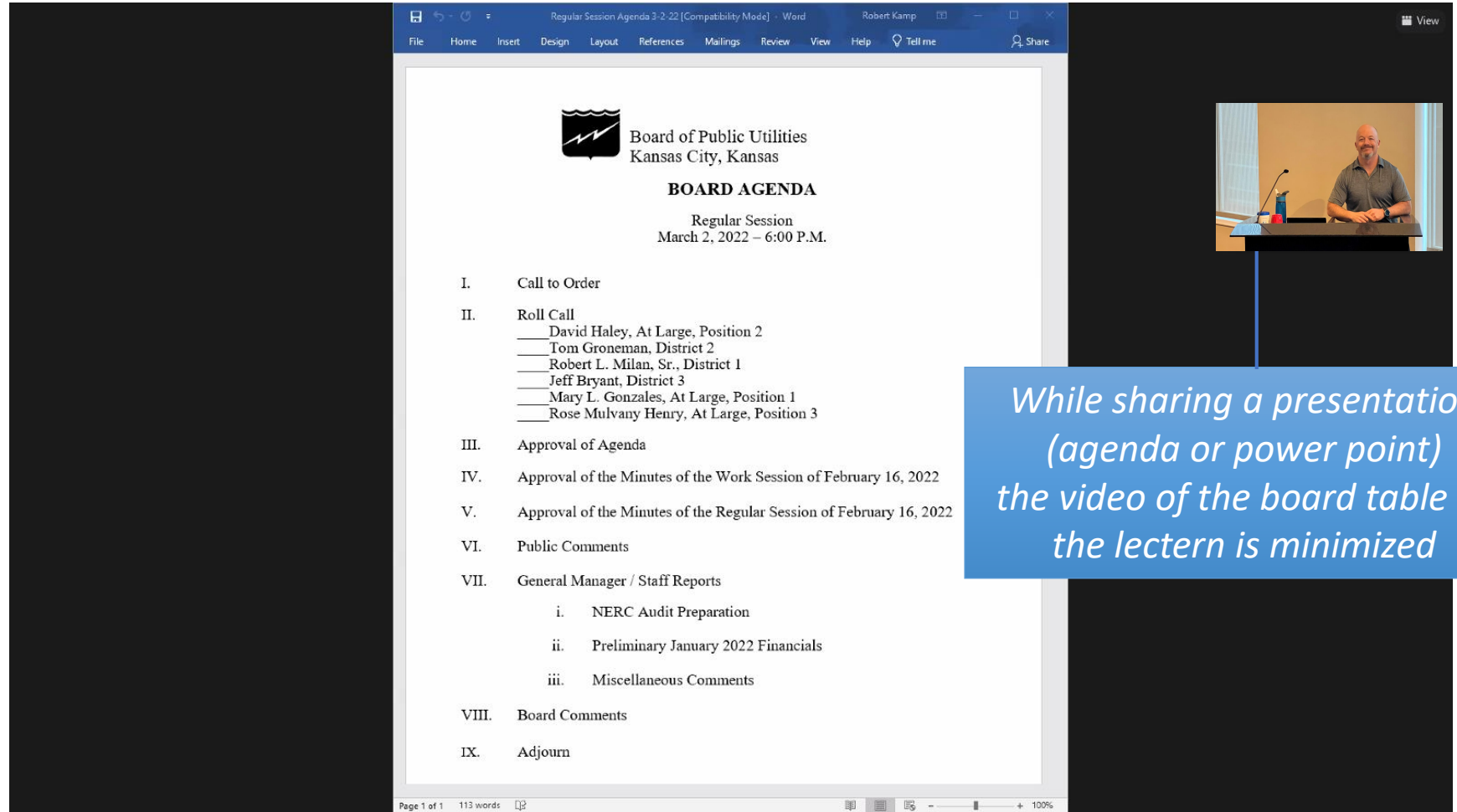


Option 3

Comments:


1. Only a single video feed is displayed at a time (board or lectern).

2. The full screen will either be the Board Members OR the presentation.



Regular Session Agenda 3-2-22 [Compatibility Mode] · Word

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 Board of Public Utilities
Kansas City, Kansas

BOARD AGENDA

Regular Session
March 2, 2022 – 6:00 P.M.

- I. Call to Order
- II. Roll Call
 - ___ David Haley, At Large, Position 2
 - ___ Tom Groneman, District 2
 - ___ Robert L. Milan, Sr., District 1
 - ___ Jeff Bryant, District 3
 - ___ Mary L. Gonzales, At Large, Position 1
 - ___ Rose Mulvany Henry, At Large, Position 3
- III. Approval of Agenda
- IV. Approval of the Minutes of the Work Session of February 16, 2022
- V. Approval of the Minutes of the Regular Session of February 16, 2022
- VI. Public Comments
- VII. General Manager / Staff Reports
 - i. NERC Audit Preparation
 - ii. Preliminary January 2022 Financials
 - iii. Miscellaneous Comments
- VIII. Board Comments
- IX. Adjourn

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View

While sharing a presentation (agenda or power point) the video of the board table or the lectern is minimized

Comparing Options

	Current State	Option 1	Option 2	Option 3
Audio recorded today for meeting minutes creation	X	X	X	X
Meeting minutes and presented materials available on BPU.com	X	X	X	X
Enhance audio quality and controls		X	X	X
Posting full audio recording on BPU.com		X	X	X
Video camera focused on board table			X	X
Video camera focused on lectern				X
Posting full video recording on BPU.com			X	X



Questions